

# Request for Licensing a Lay Reader

Missionary Diocese of the South and Ozarks  
United Episcopal Church of North America

This form should be completed by ...

- the Rector/Vicar of the congregation where the Lay Reader will serve; or,
- the Senior Warden of the congregation, if there is no pastor; or,
- the bishop's designee in extraordinary cases.

Requestor's Name: \_\_\_\_\_

Requestor's Role:     Rector/Vicar         Senior Warden     Bishop's Designee

Congregation: \_\_\_\_\_

## Candidate's Information

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

## Candidate's Background

1. Date of birth: \_\_\_\_\_

2. Has the candidate been baptized?

No     Yes        Date \_\_\_\_\_    By \_\_\_\_\_

3. Has the candidate been confirmed or received into membership in the United Episcopal Church?

No     Yes        Date \_\_\_\_\_    By \_\_\_\_\_

4. Has the candidate regularly attended services with your congregation for the past six months?  
 No       Yes

*In extraordinary cases:*

Where has the candidate regularly attended services for at least six months?  
\_\_\_\_\_

5. Does the candidate regularly financially support your congregation?  
 No       Yes

*In extraordinary cases:*

Does the candidate regularly financially support the church?

No       Yes

6. Is the candidate currently under church discipline?  
 No       Yes

7. To your knowledge, does the candidate engage in any ungodly practice that would bring reproach to the name of Christ or the church?  
 No       Yes

8. Has the candidate completed the required diocesan Lay Reader training program?  
 No       Yes      Date \_\_\_\_\_

9. If the candidate has not completed the required diocesan Lay Reader training program, is he currently engaged in the training?  
 No       Yes      Date \_\_\_\_\_

10. If the candidate is currently engaged in the required diocesan Lay Reader training program, with which part is he engaged?  
 Enrolled in a course with Latimer Theological Institute  
 Studying resources from the Lay Reader training page of the diocesan website

11. Has the candidate previously been licensed as a Lay Reader in any church?  
*(This does not include serving in any role other than Lay Reader.)*  
 No       Yes      Date \_\_\_\_\_      By \_\_\_\_\_

12. Are you requesting the candidate be licensed to preach sermons of his own composition?  
 No       Yes

13. If you are requesting that the candidate be licensed to preach sermons of his own composition, has he completed the bishop's requirements for doing so?

*(These requirements are specified by the bishop after individual assessment.)*

No       Yes      Date \_\_\_\_\_

### **Requestor's Acknowledgement**

Remarks *(optional)*

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I hereby request that this candidate be licensed as a Lay Reader in the Missionary Diocese of the South and Ozarks. I acknowledge that a Lay Reader may not distribute Holy Communion under any circumstances. I acknowledge that a Lay Reader license must be renewed at least annually, and I will not permit a Lay Reader to serve in this role if his license has expired.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*